

**BOGOTA BOARD OF EDUCATION
BOGOTA, NEW JERSEY**

AGENDA

***WORK SESSION/ACTION MEETING
September 11, 2018
Bogota High School Cafeteria
7:00 P.M.***

CALL TO ORDER

FLAG SALUTE

OPEN PUBLIC MEETING ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Bogota Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Bogota Borough Hall, communicated by letter to The Record, filed with the Clerk of the Borough of Bogota and posted on the Bogota Board of Education website.

ROLL CALL

	<u>Present</u>	<u>Absent</u>
Ms. DeVore	_____	_____
Mrs. Lewis	_____	_____
Mr. McHale	_____	_____
Mrs. Miller	_____	_____
Mr. Moore	_____	_____
Mr. Severino	_____	_____
Mrs. VanBuren	_____	_____
Ms. Montgomery	_____	_____
Mrs. Kohles	_____	_____

ALSO PRESENT

	<u>Present</u>	<u>Absent</u>
Mr. Kennedy, Superintendent	_____	_____
Nathanya Simon, Esq.	_____	_____
Mr. Evcil, SBA/BS	_____	_____
Elizabeth Ruiz, Assistant BS	_____	_____

HEARING OF CITIZENS ON AGENDA ITEMS ONLY

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Superintendent's Report

ACTION ITEMS

PERSONNEL

Approval of Teacher Aide

9-11-18-01 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Alexa Gonzalez** as a teacher aide at a rate of \$15 per hour for the 2018/2019 school year.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Library Drop In Center Positions

9-11-18-02 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Library Drop In Center Positions for the 2018/2019 school year, in accordance with the settled contracted rate as follows:

Ryan Yaiser
Victoria Antropow
Karolyn Misa
Kristen King
Kenneth Varon

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Appointment of Special Education Maternity Leave

9-11-18-03 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Maxine Alstrom** as a maternity leave Music Teacher effective immediately end date pending at a salary of BA Step 1 \$49,888 (prorated) for the 2018/2019 school year.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

FINANCE

Approval of Transportation Contract

9-11-18-04 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approve to award transportation contract with Legacy Tours Inc. in the amount of \$8,000 as the lowest quote for the following trips for High School Band.

Date	Destination	Amount
9/14/18	Weehawken High School	\$1,300
9/28/18	Park Ridge High School	\$1,400
10/5/18	Wallington High School	\$1,300
10/19/17	TBD	\$1,400
10/28/18	Foley Field in Bloomfield NJ	\$1,300
11/4/18	Montclair State University	\$1,300

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of PEEA grant application submission

9-11-18-05 BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the board approves the submission of application for the Preschool Education Expansion Aid (PEEA) grant. This grant's purpose is to fund the expansion of preschool for general education students to Bogota residents. If approved, the board will support its budget and one year operational plan, as detailed in the exhibit attached and made part of minutes.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

WORK SESSION

MINUTES

Approval of the following minutes as submitted by the School Business Administrator/Board Secretary:

June 19, 2018 Regular Meeting Open
June 19, 2018 Regular Meeting Closed
August 28, 2018 Regular Meeting Open
August 28, 2018 Regular Meeting Closed

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

POLICY

Second Reading and Adoption of Policy & Regulation 1613 Disclosure and Review of Applicant's Employment History (M) (New)

9-25-18-01 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the second reading and adoption of Policy & Regulation 1613 Disclosure and Review of Applicant's Employment History (M) (New).

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Second Reading and Adoption of Policy & Regulation 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised)

9-25-18-02 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the second reading and adoption of Policy & Regulation 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised).

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Second Reading and Adoption of Policy & Regulation 1550 Equal Employment/Anti-Discrimination Practices (M) (Revised)

9-25-18-03 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the second reading and adoption of Policy & Regulation 1550 Equal Employment/Anti-Discrimination Practices (M) (Revised).

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Second Reading and Adoption of Policy 2431 Athletic Competition (M) (Revised)

9-25-18-04 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the second reading and adoption of Policy 2431 Athletic Competition (M) (Revised).

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Second Reading and Adoption of Regulation 2431.2 Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M) (Revised)

9-25-18-05 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the second reading and adoption of Regulation 2431.2 Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M) (Revised).

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Second Reading and Adoption of Policy 2431.8 Varsity Letters for Interscholastic Extracurricular Activities (M) (New)

9-25-18-06 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the second reading and adoption of Policy 2431.8 Varsity Letters for Interscholastic Extracurricular Activities (M) (New).

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Second Reading and Adoption of Policy & Regulation 5350 Student Suicide Prevention (M) (Revised)

9-25-18-07 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the second reading and adoption of Policy & Regulation 5350 Student Suicide Prevention (M) (Revised).

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Second Reading and Adoption of Policy 5533 Student Smoking (M) (Revised)

9-25-18-08 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the second reading and adoption of Policy 5533 Student Smoking (M) (Revised).

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Second Reading and Adoption of Policy 5535 Passive Breath Alcohol Sensor Device (Revised)

9-25-18-09 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the second reading and adoption of Policy 5535 Passive Breath Alcohol Sensor Device (Revised).

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Second Reading and Adoption of Policy 8462 Reporting Potentially Missing or Abused Children (M) (Revised)

9-25-18-10 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the second reading and adoption of Policy 8462 Reporting Potentially Missing or Abused Children (M) (Revised).

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

EDUCATION**Approval of Field Trips**

9-25-18-11 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the following field trips.

Date	Staff	Students	Location	Expense
10/30/18	Debbie Hunter Nicole Stols	Grade 3	Suez Water Treatment Plant Haworth, NJ	None

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Professional Conferences

9-25-18-12 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the following professional conferences (pending fund availability).

Name	Description	Location	Date	Amount
Irfan Evcil	NJSIG School Insurance Group	Teaneck, NJ	11/2/18, 1/25/19, 5/3/19	none

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Amended Resolutions

9-25-18-13 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the amendment to Agenda Items 6-19-18-05 and 8-28-18-56. The corrected tuition rates for the following students placed at SBJC for the 2018/2019 school year as follows:

Student #24128	\$70,900 (includes ESY)
Student #26291	\$70,900 (includes ESY)
Student #10905	\$61,000 (includes ESY)
Student #27576	\$67,400 (does not include ESY)

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Out of District Placement

9-25-18-14 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the placement of Student #24123 at BCSS Project Search at the contractual rate of \$34,920 for the 2018/2019 school year.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Out of District Placements

9-25-18-15 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the placement and tuition of the following students who will be attending Bergen County Schools for the 2018/2019 school year, as follows:

Bergen Academy, Hackensack \$9,306 per student

Student #27536
Student #25693
Student #25684
Student #24893
Student #24883
Student #27520

Sub Total: \$55,836

Bergen Tech, Teterboro \$9,306 per student

Student #25636
Student #10943
Student #10621
Student #26857
Student #26606
Student #10588
Student #26051
Student #26007
Student #25545
Student #224088514

Sub Total: \$93,060

Paramus Vo Tech \$9,216 per student

Student #10495

Student #11012

Student #25633

Sub Total: \$27,648

Applied Tech \$9,306 per student

Student #11001

Student #25720

Student #25984

Sub Total: \$27,918

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Volleyball Family Carnival

9-25-18-16 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the Bogota Volleyball Team to hold a family carnival at Feigel Field from April 16th through April 20th 2019.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

PERSONNEL

All personnel appointments are contingent upon receipt of an affirmative criminal history record check and the holding of proper certification.

Rescinds Appointment

9-25-18-17 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board rescinds the appointment of **Jessica Hernandez** Teacher Aide (Resolution #7-24-18-09).

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Salary Correction

9-25-18-18 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the correction to the salary of **Julie Vinci** (resolution **8-28-18-111**) as follows:

MA Step 3 \$58,898

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Maternity Leave

9-25-18-19 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the maternity leave of **Sabina Albirt**, Librarian at the Jr./Sr. High School, as follows:

January 2, 2019 through March 1, 2019 using 40 sick days

March 4, 2019 through April 12, 2019 FMLA and NJFLA running concurrently. Returning to work April 15, 2019

*above dates subject to change pending used sick days prior to the start of maternity leave and actual date of leave.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Co-Curricular Positions

9-25-18-20 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Co-Curricular Positions for the 2018/2019 school year, as follows:

Chelsea Nagurka	Student Council Advisor Bixby	\$ 600
Ariana Dellosa	Musical Vocal Director	\$1,800

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Accepts Resignation

9-25-18-21 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves accepts the resignation of **Ryan Yaiser** from her position as 11th grade Co-Advisor.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

FINANCE

Approval of Bill List

9-25-18-22 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the payment of bills in the amount of \$ dated as per the attached, which will become part of this resolution.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Budgetary Line Item Expenditure

9-25-18-23 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, pursuant to N.J.A.C. 6A:23-2.11(C1), that, as of, August 31, 2018 no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23-2.11(C3), no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(B), and that sufficient funds are available to meet the district's fiscal obligations for the remainder of the fiscal year.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Payroll Transfer

9-25-18-24 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the payroll and fund transfer for the month of August 2018 in the amount of \$230,774,93 dated August 30, 2018 as attached, which shall be made a part of this resolution.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Report of the Secretary

9-25-18-25 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools the Board approves the Report of the Secretary for the month of August 2018 as attached, which shall be made a part of this resolution.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Report of the Treasurer

9-25-18-26 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools the Board approves the Report of the Treasurer for the month of August 2018 as attached, which shall be made a part of this resolution.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Budget Transfers

9-25-18-27 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies budget transfers for the month of August 2018 ; as attached, which shall be made a part of this resolution.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Approval of Non-Public Nursing Aid

9-25-18-28 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board accepts the non-public nursing aid and approves the agreements with Mid-Bergen Regional Health Commission for non-public nursing services for the 2018/2019 school year as follows:

St. Joseph School \$19,206.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

BUILDINGS AND GROUNDS

Approval of Disposal of Old Furniture, Bookshelves, cabinets, etc.

9-25-18-29 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the disposal of any old and obsolete furniture such as bookshelves, filing cabinets, desks, and chairs in all district buildings. It has been determined there is minimal or no value to these assets.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

COMMITTEE REPORTS

OLD BUSINESS

NEW BUSINESS

HEARING OF PUBLIC

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns there may be with respect to the operation of their school.

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

EXECUTIVE SESSION

WHEREAS, C.231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session:

NOW, THEREFORE BE IT RESOLVED, by the Bogota Board of Education, that:

1. It does hereby determine that it is necessary to meet in Executive Session on September 11, 2018, at _____ p.m. to discuss matters involving negotiations, litigation, personnel.
2. That the matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

ACTION MAY BE TAKEN UPON RETURN FROM EXECUTIVE SESSION

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK

ADJOURNMENT

Moved: Seconded: JD, EL, PMH, MM, JM, CS, KVB, AM, LK